

Jaleisa N. Turner

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Supervisory Intelligence Analyst | Counterterrorism Division (CTD) | 01/2024 - Present

- Direct division-level administrative and operational activities, aligning staffing, performance management, and resource allocation with strategic objectives.
- Oversee workforce planning including authorized staffing levels, attrition analysis, hiring coordination, and performance metrics aligned with Bureau hiring goals.
- Administer budget execution and monitor expenditures to ensure fiscal compliance and optimal utilization of Division resources.
- Conduct strategic program reviews assessing long-range requirements, staffing utilization, and process effectiveness; implement data-driven improvements.
- Lead coordination of Division strategic initiatives and deliver executive briefings outlining staffing posture, financial status, and operational risk.
- Represent the Division in executive and interagency forums advancing administrative priorities.

Special Assistant | Office of the Deputy Director | 11/2022 - 01/2024

- Directed strategic policy coordination supporting the Director and Deputy Director's National Security Council portfolio, aligning FBI equities with enterprise priorities.
- Led cross-divisional planning integrating staffing, resource allocation, and long-range objectives alignment in a fast-paced, rapidly evolving environment.
- Developed executive memoranda and decision-support materials informing Bureau-wide funding and operational decisions.
- Monitored implementation of leadership directives ensuring accountability and measurable progress.
- Coordinated senior-level engagements across DOJ, IC, and interagency partners, representing the FBI in high-visibility forums.
- Institutionalized standardized administrative processes improving continuity planning and workforce execution.

Director's Briefer | Directorate of Intelligence | 06/2022 - 11/2022

- Developed and delivered the FBI Director's daily brief synthesizing enterprise inputs for executive decision-making.
- Managed headquarters, field office, and interagency coordination ensuring timely, decision-ready reporting.
- Implemented standardized workflows and quality controls strengthening efficiency and governance.
- Advised analysts on executive communication standards aligned with leadership priorities.

Intelligence Analyst – Mission Integration Team | WMDD | 02/2021 – 06/2022

- Directed enterprise-level CBRNE assessments informing leadership decisions on policy execution and resource prioritization.
- Spearheaded workforce capability modernization initiatives aligning training standards with long-term strategic requirements.
- Designed scalable enterprise training programs integrating workforce planning and performance metrics.
- Delivered executive-level briefings shaping operational posture and interagency coordination.
- Led long-range planning analyses evaluating workforce capacity and capability gaps to advance resource optimization.

Intelligence Analyst – Strategic Planning & Multinational Programs | WMDD & Five-Eye C3 | 2017 – 2022

- Institutionalized cross-division coordination frameworks enhancing transparency and enterprise efficiency.
- Directed integration of multinational shared services aligning staffing, workflows, and resources.
- Formalized international engagement models establishing service standards and performance expectations.
- Chaired multinational coordination forums to synchronize priorities and drive shared production goals.

Intelligence Analyst – Chemical & Biological Intelligence Unit | WMDD | 03/2017 – 08/2019

- Directed strategic assessments guiding federal policy, interagency coordination, and FBI resource allocation.
- Led process modernization initiatives strengthening biotechnology risk awareness and workforce capability.
- Designed institutional workforce development programs aligned with enterprise requirements.
- Served as Deputy Program Manager overseeing resource coordination and stakeholder integration.
- Represented the FBI as liaison to the FBI–CDC Joint Program.
- Delivered executive briefings informing policy and operational decisions.
- Advanced integrated program management through data-informed resource optimization strategies.

EDUCATION

- MA, Biology and Biomedical Sciences (Immunology) – Washington University in St. Louis School of Medicine
- BS, Biology (Chemistry Minor) – Claflin University